

Operational Buyer SSC (m/f)

Linked to the Global Procurement Department, the Team member will integrate the Procurement Shared Service Center as Operational Buyer:

Your tasks

- Work with user requests for items and services (SAP / SRM), drive requests for quotation and award orders;
- Verify that the purchasing requests are in compliance with ENERCON procurement guidelines and catalogues;
- Search for potential suppliers in local or selected foreign countries, either existing or new suppliers, support during the supplier screening and supplier selection process;
- Monitor and follow up on open orders, get suppliers order confirmation, ensure on-time deliveries, drive timely action and communication with both internal customers and suppliers, avoid future delays;
- Management of order changes: Upon supplier or internal customer request, follows up with suppliers or internal customers to determine feasibility of changes; adjustment of orders if needed;
- Maintain ENERCON contract and catalogue solution for Strategic Procurement and support data management for Global Procurement (Supplier, Contract, Info record, source list);
- Contributes to supplier performance analysis, including supplier accreditation using available and defined sources of Information;
- Proactive communication with international internal customers in order to clarify detailed requirements and inform about order status.

Your skills

- Minimum 12 years of school or Degree;
- Minimum 1 year experience in similar role;
- Good Knowledge in IT Tools, Office and SAP;
- Good language skills in English, German as a plus;
- Analytical mind set and structured way of work required;
- Good communication skills and proactive attitude required.

The door to an expanding international company with excellent prospects for development is open to you. Are you interested?

DRIVING THE FUTURE

Innovative ideas are the hallmark of our successes and move us on. We are passionate about realizing wind energy projects across the globe and meeting tomorrow's energy technology challenges. You and your engagement can make a contribution to shape the future of renewable energies.

APPLY NOW!

Please submit your Curriculum Vitae (in English) at application-portugal@enercon.de, stating the respective reference code.

Reference code: 02.03/2019

Location: Viana do Castelo



karriere.enercon.de